



**NOTICE OF AWARD**

14 March 2023

**MNJ TRADING**

Unit 203 Fiori Bldg., Capri Oasis,  
Dr. Sixto Antonio Avenue,  
Brgy. Maybunga, Pasig City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies** for the **SK President Office** under **Purchase Request No. 100-23-01-033**, the Bids and Awards Committee resolved to recommend the award of the contract to **MNJ Trading** in the amount of **Three Hundred Thirty Thousand Nine Hundred Thirty One Pesos and 40/100 (Php 330,931.40)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: *RB* **KEVIN L. VILLANUEVA**  
Authorized Representative  
MNJ TRADING

Date: 3/14/23